

Department/Division: 500 Legal Services General Fund  
Fund 100

Account and Title:	2009/10 Actual Expended	2010/11 Actual Expended	2011/12 Actual Expended	2012/13 Actual Expended	2013/14 Approved Budget	2014/15 Requested Budget
<b>SALARIES</b>						
51201 Part-time Salaries	123,941	157,421	129,092	33,681		
51301 Overtime						
<b>Total Salaries</b>	<b>123,941</b>	<b>157,421</b>	<b>129,092</b>	<b>33,681</b>	<b>0</b>	<b>0</b>
<b>BENEFITS</b>						
51502 City Pers Contribution	17,417	22,047	21,739	5,900		
51503 Employee Paid Pers Contribution	-					
51506 Life Insurance						
51507 Medicare Tax	1,797	2,283	1,872	488		
51508 Social Security Tax						
51509 Flexible Benefits - Health						
51510 Retiree Health						
51511 Long-Term Disability						
51602 Dental Insurance						
51603 Vision Insurance						
51605 Employee Assistance Program						
51704 Auto Allowance						
51705 Housing Allowance						
51706 Phone Allowance						
<b>Total Benefits</b>	<b>19,214</b>	<b>24,329</b>	<b>23,611</b>	<b>6,388</b>	<b>0</b>	<b>0</b>
<b>INSURANCE</b>						
51800 Liability Insurance						
51810 Worker's Compensation						
<b>Total Insurance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SERVICES AND SUPPLIES</b>						
52221 Communications	0	0				
52234 Office Expense	0	0	-	34		
52235 Professional Services	36,291	11,439	21,788	95,318	190,000	200,000
52243 Travel & Training	2,225	1,309	2,139	1,043		
55950 Miscellaneous Expense			200			
<b>Total Services &amp; Supplies</b>	<b>38,516</b>	<b>12,748</b>	<b>24,128</b>	<b>96,395</b>	<b>190,000</b>	<b>200,000</b>
<b>TOTAL BUDGET</b>	<b>181,671</b>	<b>194,498</b>	<b>176,831</b>	<b>136,465</b>	<b>190,000</b>	<b>200,000</b>

## 500 – CITY ATTORNEY

### Mission Statement

The City Attorney is the legal advisor to the City Council, City boards and commissions, and the City Staff. The City Attorney is responsible for preparing or reviewing contracts, ordinances, resolutions, or other legal documents, and handling litigation to which the City is a party.

### Department Description

The City Attorney is under contract directly with the City Council. Legal services rendered to the City are billed monthly at a fixed hourly rate. The City Attorney provides his own support staff and general overhead facilities, including secretaries, office space, and equipment, supplies, and law library. Such overhead expenses are included in the City Attorney's basic hourly rate charged to the City. The City Attorney's budget also includes fees and costs paid to outside counsel retained for the handling of an individual lawsuit or specialized matter.

### Budget Line Item Descriptions

#### 52234 Office Expense

	Budgets			
	2011/2012	2012/2013	2013/14	2014/15
Covers out-of-pocket expenses incurred by the City Attorney, such as special delivery charges	0	0		

#### 52235 Professional Services

	Budgets			
	2011/2012	2012/2013	2013/14	2014/15
Includes legal costs incurred by the City Attorney's firm when other firm attorneys are utilized to defend the city in various lawsuits	40,000	40,000	190,000	200,000

#### 52243 Travel and Training

	Budgets			
	2011/2012	2012/2013	2013/14	2014/15
Provides for the attendance by the City Attorney at continuing education training events, including those sponsored by the City Attorney's Department of the League of California Cities	5,000	2,500		